

**DODGE COUNTY HEALTH FACILITIES COMMITTEE MEETING
ADMINISTRATION BUILDING
127 EAST OAK STREET, ROOMS 1H & 1I, JUNEAU, WI 53039**

April 7, 2021

MINUTES

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:00 a.m. with the following members present:
2. **ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD ATTENDANCE:**

COMMITTEE MEMBERS PRESENT

Larry Bischoff
Lisa Derr
Dan Hilbert
Haley Kenevan
Karen Kuehl

NON-COMMITTEE MEMBERS PRESENT

None

ALSO PRESENT: Jim Mielke, Dodge County Administrator; Russell Kottke, Dodge County Board Chairman; Ed Somers, Clearview Executive Director/Administrator; and Jill Soldner, Clearview Administrative Secretary.

3. **PUBLIC COMMENT:** None.
4. **APPROVAL OF MINUTES OF THE MARCH 3, 2021 MEETING:** Motion made by Kuehl to approve the March 3, 2021 Health Facilities Minutes; seconded by Hilbert. Motion carried.
5. **VOLUNTARY AND INVOLUNTARY DISCHARGES:** There were seven (7) voluntary discharges and zero (0) involuntary discharges to report.
6. **CENSUS REPORTS (March 2021 average census):**

Clearview Brain Injury Center:	15.4 (30-bed capacity)
Clearview:	90.8 (120-bed capacity)
Clearview Behavioral Health 1/2/3/4:	31.7 (40-bed capacity)
ICF-IID (formerly FDD):	33.8 (46-bed capacity)
Trailview	3.6 (4-bed capacity)
Clearview Community Group Home:	3.4 (4-bed capacity)
Northview Heights (CBRF):	16.6 (20-bed capacity)
7. **APPROVE PARKING LOT SEALING AND STRIPING BID:** Parking lot sealing and striping bids went out and four bids were submitted. The bid consisted of two coats of asphalt to seal coat the lots. Eight alligator cracks will be cleaned and infra-red repairwork will be done. Smaller cracks will be sealed with liquid rubber. The parking stalls will be striped, including designated visitor spots. The winning bid went to Precision Asphalt from Beaver Dam, in the

amount of \$28,400. Motion by Derr to approve the sealing and striping bid to Precision Asphalt in the amount of \$28,400; seconded by Hilbert. Motion carried.

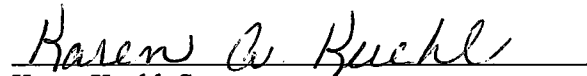
8. **ADMINISTRATOR'S REPORT:** A PowerPoint presentation was given by Executive Director Ed Somers.

- **2020 Employee of the Year ~ Romana Trotta:** Romana Trotta was awarded the 2020 Employee of the Year Award recently. She began her employment with Clearview in September 1987 through January 2008 and was rehired in July 2008. She is an Activity Therapy Aide and is always willing to pitch in for the good of our residents. She takes it upon herself to provide exceptional support and interactive groups for our residents. Romana is caring and devotes herself and her spare time to making our residents smile. She goes above and beyond on a daily basis by giving our residents extra tender loving care and making them feel important in their own way.
- **Nursing Home Survey:** The Department of Health Services ("DHS") conducted their annual nursing home survey from March 1 through 3, 2021. There were two "for your information" notices to be aware of and changes for the future. Three low-level citations were given, with Plans of Correction in place.
- **Financial Update:** The Committee was updated on the following:
 - **2020 Updates:**
 - The Finance Department is working with Tyler Munis on April 6, 7, and 8 to close 2020.
 - Final 2020 numbers for Clearview will be provided at the May 5, 2021 Health Facilities meeting.
 - With the CARES Act funding received, 2020 should end with a positive addition to the fund balance.
 - **2021 Updates:**
 - Operational reviews with Clearview departments are scheduled for April 26 and 27, reviewing the first quarter of 2021 and begin budget discussions for 2022.
 - At this time, no additional COVID relief funding (that we are aware of) will be received to offset reduced revenues.
 - A detailed review of the first quarter of 2021 will be presented at the May 5, 2021 Health Facilities meeting.
 - **Write-Offs – 2020 Update:** The requested write-offs presented at the March 3, 2021 Health Facilities meeting, in the amount of \$97,936.77, were approved and were keyed in 2021 but will be booked to the 2020 financials.
- **Update: COVID-19:** Executive Director Somers presented the Committee with the following updates on COVID-19:

- **Testing:** Dodge County's positivity rate is at 2.1%; Clearview's last positive test was on February 11, 2021. Residents and staff are now testing once a month, down from weekly for residents and twice weekly for staff. State funding for testing has been extended through June 2021. Clearview is working with Public Health to get vaccines for all staff and is a designated vaccination site and hope to get the Johnson and Johnson vaccine.
 - **Household COVID Status:** Clearview does not have any households under quarantine or in isolation.
 - **Personal Protective Equipment Inventory:** An update on Clearview's Personal Protective Equipment ("PPE") inventory as of April 6, 2021, was provided.
 - **Visitation:** In-room visitations are now available if both resident and visitor(s) are fully vaccinated. Fully vaccinated residents are allowed to touch visitors. If the resident and/or visitor are not fully vaccinated, visits take place in the Chapel. Compassionate care visits are allowed, regardless of vaccine status. "Fully vaccinated" refers to a person who is greater than two weeks following receipt of the second dose in a two-dose series of the COVID-19 vaccine, or greater than two weeks following receipt of one dose of a single-dose COVID-19 vaccine. All visits are scheduled through the social workers.
9. **Approval of Friends of Clearview Expenditures:** Motion by Kuehl to approve the requested expenditures in the amount of \$22,447.00; seconded by Hilbert. Motion carried.
10. **NEXT MEETING DATE AND TIME:** *Wednesday, May 5, 2021, at 8:00 a.m.*, in Rooms 1H and 1I, 127 East Oak Street, Juneau, Wisconsin.
11. **ADJOURN:** There being no further business to come before the Committee, Motion by Kenevan to adjourn; seconded by Hilbert. Motion carried. Meeting adjourned at 8:43 a.m.

Dated this 5th day of May, 2021.

Respectfully submitted,


Karen Kuehl, Secretary